

Draft Meeting Minutes for Londonderry Village Wastewater Project

May 15, 2026

Attendees:

Attendees: Chrissy Haskins (Dufresne Group), Matt Bachler (Windham Regional Commission), Aileen Tulloch (Londonderry Town Administrator)

Village Wastewater Committee Members: Gary Hedman, Larry Gubb, Corey Mack

The meeting was held at the Londonderry Town Offices. The meeting was recorded and can be viewed at: <https://us02web.zoom.us/rec/share/l7loGLEBNT3tyzqVb48PAKIMtcvtjvYoNGrO5BTyp2EmQQ-oWoAOGFvJg-iMprCG.A2iBRQUhCvgjps7C>

Meeting was called to Order at 9:04 AM

Quick recap

The meeting focused primarily on project status updates.

Next steps

- *Committee to provide condensed project timelines for updating the Committee page on the Town's new website (carry over from prior meeting).*
- *Committee to draft press release with comments from WRC and VT DEC for distribution to area newspapers (carry over from prior meeting).*
- *Committee to provide disposal area maintenance requirements (i.e. mowing, snow removal) and forward to Select Board (carry over from prior meeting).*
- *Committee to draft position letter regarding North Village disposal bed siting.*

Summary

Gary called the meeting to order and noted that the meeting was properly warned, with agendas posted at the post offices and town offices.

Public Comments

No Public Comments were received by the Committee.

Project Updates

South Village-

Chrissy – Bids were opened on Tuesday, May 12th. Two bids were received – Hunter Excavating (\$4,126,878.00) and Michelle Baillargeon Construction Services (as read \$4,991,657.30 – evaluated and found to be non-responsive). Review of the Hunter Excavating bid did not identify any issues, Dufresne Group checked references Wednesday morning and provided a recommendation to the Select Board, which was approved that Wednesday afternoon at a special meeting.

The project engineering estimate was \$4,135,000.

Cory asked about Hunter's experience and if any subs were involved. A pre-construction meeting and contract signing will be held next Wednesday. Additional details on schedule and phasing will be developed following the pre-con meeting.

Bid opening was delayed by one week due to last-minute revisions to the indirect discharge permit. The updated evaluation confirmed that there were no impacts anticipated to a nearby private drinking water well. The state requested thickness of till material information to support the design alterations, and 10 borings were completed in the disposal field area. Groundwater flow direction was confirmed to be toward the West River, and away from the private well. Chrissy redesigned layout of the disposal field and state permit was issued, but opening was delayed as a result. Special thanks to Chris Ponessi, Amy MaCrellis, and Oakson for facilitating the quick turn-around.

The Committee then moved in executive session under VSA 1313A2 (Negotiating or Securing of Real Estate Purchase or Lease Options) at 9:31 AM. Gary moved and Corey Seconded.

The Committee voted to exit executive session at 10:16 AM, Gary moved and Larry Seconded.

Funding Updates

Aileen is working with Karen Geraghty (KG Consulting) and successfully submitted the pre-application for Northern Borders at the end of February. Becca Balints office has forwarded the CDF request to the appropriations committee (no guarantees, wouldn't know until fall) should hear from northern borders in June – Chrissy found that we are eligible for clean waters funding for South Londonderry, and eligible for 50% loan forgiveness based on the MHI.

Project Communication / Public Outreach

The Committee discussed drafting a press release for distribution to local/regional newspapers following the South Village bid process. Vermont DEC has provided some preliminary comments, and a draft press release will be provided for their review, as requested. Aileen has shared the account credentials for the Village Wastewater Facebook with Corey, and the Committee will discuss updates to the page in the near future.

Motions

The meeting minutes from the April 3, 2026 meeting were approved, Gary made the motion and Larry seconded, all voting in favor.

Next Committee Meeting –

The next Village Wastewater Committee meeting will be held on Friday, June 5th at 9:00 AM at the Town Offices, or online at <https://us02web.zoom.us/j/85979580043>

The meeting adjourned at 10:28 AM.

Note – While we strive for accuracy, the draft meeting minutes may contain errors or omission, and are subject to revision prior to approval.